



# Government Information (Public Access) Act 2009 (NSW)

## APPLICATION FOR INTERNAL REVIEW

Please complete this form to apply for internal review of a decision made by UrbanGrowth NSW Development Corporation under the *Government Information (Public Access) Act 2009 (NSW) (GIPA)*. If you need help in filling out this form, please contact the Right to Information Officer on (02) 9841 8600 or visit our website at <http://www.ugdc.nsw.gov.au/>

General information about the GIPA Act is available by calling the Information and Privacy Commission on 1800 472 679 or visit the IPC's website: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au)

### 1. Your details

#### INDIVIDUALS

Surname: ..... Title: .....

Other names: .....

Postal address: ..... Postcode: .....

Day-time telephone: ..... Email: .....

Status:  Access Applicant  Third Party Consultee

*The questions below are optional and the information will only be used for the purposes of providing better service.*

Place of birth: ..... Main language spoken: .....

Aboriginal or Torres Strait Islander:  Yes  No (tick one)

Do you have special needs for assistance with this application: .....

.....

I agree to receive correspondence and notices regarding this application at the above email address.

#### COMPANIES AND OTHER ORGANISATIONS

Organisation: .....

Contact Name: ..... Title: .....

Postal Address: ..... Postcode: .....

Day-time telephone: ..... Email: .....

I agree to receive correspondence and notices regarding this application at the above email address.

Applicant Type:  Company  NSW Government Agency

Non-Government Organisation  Other Government Agency

Other

Status:  Access Applicant  Third Party Consultee

**2. Proof of identity**

Only required when an applicant is requesting information on their own behalf.

When seeking access to personal information, an applicant must provide proof of identity in the form of a *certified copy* of any one of the following documents:

- Australian driver’s licence with photograph, signature and current address
- Current Australian passport
- Other proof of signature and current address details

**3. Decision To Be Reviewed**

Date of Decision: .....

Application Number: .....

Decision Maker: .....

I have attached to this application a copy of the notice of decision and statement of reasons.

**4. Basis of Review**

Do you seek review of the entire decision identified at section 3 above?  Yes  No (tick one)

Note: If the entire decision is reviewed, any decision in your favour (e.g. to release information) may be altered by the reviewer

If not, please clearly identify what part(s) of the decision you seek to have reviewed:

- a decision that the application is not a valid access application
- a decision to transfer the access application to another agency, as an agency-initiated transfer
- a decision to refuse to deal with an access application (including a deemed refusal)
- a decision to provide access or to refuse to provide access to information in response to the access application
- a decision that UrbanGrowth NSW Development Corporation does not hold the information sought
- a decision that information applied for is already available
- a decision to refuse to confirm or deny that UrbanGrowth NSW Development Corporation holds the information sought
- a decision to defer the provision of access to information
- a decision to provide access to information in a particular way or a decision not to provide access in the way requested
- a decision to impose a processing charge or to require an advance deposit
- a decision to refuse a reduction in a processing charge
- a decision to refuse to deal further with the access application because the applicant failed to pay an advance deposit within the time required for payment
- a decision to include information in a disclosure log despite an objection (or a decision that an objector was not entitled to object).
- Other (please describe):

**Office use only**

Date application received:..... File reference: .....

